

Finance and Labor Relations Committee
Regular Meeting
Thursday, May 3, 2018 Regular Meeting at 6:00pm
City Hall, 31 S. Madison Street, Evansville, WI

1. **Call to order and roll call.** Cole called the meeting to order at 6:00pm.
2. **Roll Call:** Members present: Alderpersons Rick Cole. Dianne Duggan and James Montgomery. Others present: Mayor Bill Hurlley, City Administrator/Finance Director Ian Rigg, Community Development Director Jason Sergeant and Utility and Finance Accountant Julie Roberts.
3. **Approval of Agenda.** Montgomery made a motion, seconded by Duggan to approve the agenda as presented. Motion approved 3-0.
4. Duggan made a motion, seconded by Montgomery to waive the reading of the minutes of the April 5, 2018 regular meeting and to approve them as printed. Motion approved 3-0.
5. Citizen appearances other than agenda items listed. None
6. Duggan made a motion, seconded by Montgomery to accept the City bills as presented in the amount of \$1,967,685.86. Motion approved 3-0 on roll call.
7. **New Business:**
 - A. **Motion to recommend to Common Council Resolution 2018-12, Authorizing the Issuance and Sale of \$655,000 Storm Water System Revenue Bonds of the City of Evansville, Rock County, Wisconsin, and Providing for the Payment of Bonds and Other Details with Respect to the Bonds.**

Montgomery made a motion, seconded by Duggan to recommend to Common Council Resolution 2018-12, Authorizing the Issuance and Sale of \$655,000 Storm Water System Revenue Bonds of the City of Evansville, Rock County, Wisconsin, and Providing for the Payment of Bonds and Other Details with Respect to the Bonds. Rigg reviewed the borrowing materials in the packet. Motion approved 3-0.
 - B. **Motion to recommend to Common Council Resolution 2018-13, Authorizing the Issuance and Sale of \$270,000 Sewer System Revenue Bonds of the City of Evansville, Rock County, Wisconsin, and Providing for the Payment of Bonds and Other Details with Respect to the Bonds**

Duggan made a motion, seconded by Montgomery to recommend to Common Council Resolution 2018-13, Authorizing the Issuance and Sale of \$270,000 Sewer System Revenue Bonds of the City of Evansville, Rock County, Wisconsin, and Providing for the Payment of Bonds and Other Details with Respect to the Bonds. Rigg discussed the requirements for Clean Water Fund loans. Motion approved 3-0.
 - C. **Motion to recommend to Common Council Resolution 2018-15, Resolution Authorizing the Issuance and Sale of \$4,220,000 General Obligation Promissory Notes, Series 2018A.**

Montgomery made a motion, seconded by Duggan to recommend to Common Council Resolution 2018-15, Resolution Authorizing the Issuance and Sale of \$4,220,000 General Obligation Promissory Notes, Series 2018A. Rigg shared that this borrowing would include the Library construction, Note Anticipation Note

refinancing and tree removal equipment as well as other projects. Motion approved 3-0.

8. **City Administrator/Finance Director Report.**

Rigg shared that he has started 2019 budget preparation. The Capital Fund Balance will likely increase and the recycling budget was reworked. The computer back-up system is not working properly. This will need to be corrected and there will be a small cost increase involved with the upgrade.

A. **Audit Updates.**

Rigg stated that we have responded to the letter of findings from the Public Service Commission. The Department of Revenue requires that we go back 4 years to calculate the incorrect tax exemption for Evansville Manor.

B. **ICMA Accreditation.**

Rigg shared that he turned in his accreditation exam. There is a pay increase associated with the completion of this accreditation.

C. **Motion to Approve Registration, Travel and Hotel for Ian Rigg at the WCMA Summer Conference in the Wisconsin Dells.**

Cole made a motion, seconded by Duggan to recommend Common Council approve registration, travel and hotel for Ian Rigg at the WCMA summer conference in the Wisconsin Dells. The cost is estimated to be approximately \$700. Motion approved on roll call 3-0.

D. **2018 1st Quarter Treasurer's Report.**

Rig explained how some payments occur at the beginning of year and some are at the end for certain items. The last page is cash summary.

9. **Unfinished Business:**

A. **Project Updates (place holder)**

Rigg stated the Library project has had a change order but that the project is going well. The WWTP project will be starting in the next week.

10. **Meeting Discussion: Next regular meeting June 7, 2018 at 6:00 p.m.**

11. Montgomery made a motion, seconded by Duggan to convene in closed session pursuant to section 19.85 (1) (e) of the Wisconsin statutes to discuss specific obligations that are due the city, which might entail discussion regarding obtaining public property or payment, where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, Finance Committee will not reconvene in open session. Motion approved 3-0.

Rick Cole, Chair

Requests for persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office by calling 882-2266 with as much advance notice as possible.

Please turn off all cell phones while the meeting is in session. Thank you. These minutes are not official until approved by the Finance and Labor Relations Committee at their next regular meeting.